

CLEARLAKE MODELERS CLUB BYLAWS

ARTICLE I **Name and Affiliations**

The name of this organization shall be the CLEARLAKE MODELERS CLUB, hereinafter referred to as CLM or the Club. It is a chartered club of the ACADEMY OF MODEL AERONAUTICS, hereinafter referred to as AMA.

ARTICLE II **Purpose**

The purpose of CLM shall be to provide a common meeting ground for persons with a mutual interest in model aviation; to provide flight facilities, flying instruction and safety guidance for members; to provide a forum for the exchange of building and flying techniques; to promote the sport of model aviation within the community.

ARTICLE III **Membership**

A. Qualifications

- a. Membership in CLM is open to anyone holding a current adult or youth membership in AMA.
- b. Individuals may utilize CLM facilities as prospective members under the AMA Introductory Pilot Program. At the conclusion of the introductory period, prospective members must join AMA and CLM in order to continue the use of CLM facilities.

B. Membership Period and Fees

- a. Membership in CLM is on an annual period, January through December. New memberships will be accepted at any time during the year. Current memberships must be renewed each year. AMA membership must be current for new and renewing CLM members.
- b. Member dues will be assessed at the time of joining and annually thereafter at a rate and schedule set by the Executive Board and presented to members at a regular Club meeting.
- c. New members will be charged a one-time flying field assessment fee at a rate set by the Executive Board and presented to members at a regular Club meeting.
- d. AMA Youth Members will not be charged annual Club dues or the flying field assessment. Youth members must convert to a full Club membership when they become, by age, no longer eligible to participate in the AMA Youth Membership program.

C. Resignation

- a. A member may resign his/her membership by giving written notice to CLM.
- b. Membership fees are non-refundable in the event of resignation.

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D. Termination

- a. If any CLM member ceases to have the qualification for membership in AMA or whose AMA membership has lapsed, his/her membership in CLM shall terminate, subject to reinstatement upon restoration of AMA membership.
- b. Membership in CLM shall terminate for any member whose payment of annual Club dues is more than 60 days in arrears.
- c. Membership fees are non-refundable in the event of termination.
- d. Terminated members may reapply for CLM membership but must do so as new members, with applicable membership dues and one-time assessments due.

E. Expulsion and Reinstatement

- a. Any member may be expelled from the Club by a two-thirds (2/3) majority of the vote of the membership if, in the determination of the Executive Board, the member willfully commits any act or omission which is in violation of any of the terms of these Bylaws, or the Rules of the AMA, or which is detrimental to CLM, the AMA, or to model aviation.
- b. Members may also be expelled from the Club for repeated violation of flight safety rules under the provisions of Article VII of the Bylaws.
- c. Membership fees are non-refundable in the event of expulsion.
- d. A two-thirds (2/3) vote of the membership is required for reinstatement to CLM.

ARTICLE IV **Officers**

A. Officers

- a. The Club officers shall be President, Vice-President, Secretary, and Treasurer.
- b. These individuals, together, constitute the Executive Board.

B. Officer Duties

- a. The President shall be responsible for:
 - i. Managing the overall operation of CLM and its business affairs.
 - ii. Presiding at regular, special, and Executive Board meetings.
 - iii. Appointing committee chairpersons and members.
 - iv. Co-signing of checks written from the CLM bank account.
- b. The Vice-President shall be responsible for:
 - i. Acting for the President when he or she is absent or unable to serve.
 - ii. Serving as an ex officio member of all standing and special committees.
 - iii. Co-signing of checks written from the CLM bank account.
- c. The Secretary shall be responsible for:
 - i. Recording and publishing minutes of CLM and Executive Board meetings.
 - ii. Maintaining correspondence and documents related to Club business.
 - iii. CLM mail pick-up and distribution.
 - iv. Administration of CLM membership.
 - v. Administration of the CLM AMA charter.

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- vi. Co-signing of checks written from the CLM bank account.
- d. The Treasurer shall be responsible for:
 - i. Administration of CLM finances and bank account.
 - ii. Maintaining a current accounting of funds, property and other assets of CLM.
 - iii. Co-signing of checks written from the CLM bank account.
- C. Elections and Term of Office
 - a. Club officers shall be elected annually at the November regular meeting.
 - b. Candidates for club officers may be proposed or nominated from the floor by any member present.
 - c. Unopposed candidates shall be elected by acclamation of the members present.
 - d. Elections for contested positions shall be by secret written ballot.
 - e. The term of office for Club officers shall be from January to December.
- D. Resignation and Vacancies
 - a. A Club officer may resign his/her position at any time by giving written notice to CLM.
 - b. Vacant positions shall be filled by vote of the remaining officers.

ARTICLE V **Meetings**

- A. Regular membership meetings
 - a. Regular Club meetings shall be held once a month on a date set by the Executive Board.
 - b. A Christmas party may be held in lieu of a December meeting.
- B. Special membership meetings
 - a. The Executive Board may call a special membership meeting at any time.
 - b. The Secretary shall mail a written notice of any special meeting indicating the purpose in advance of the date set for the special meeting.
- C. Executive Board meetings
 - a. The President may call an Executive Board meeting at any time.
- D. Quorum requirements
 - a. A membership quorum shall be required for voting on major items of business at regular or special meetings.
 - b. A quorum is defined as 75% of the average number of attendees of regular membership meetings for the previous six month period plus at least two (2) Executive Board members.
 - c. Major items of business requiring a quorum for voting include:
 - i. Election and confirmation of Club officers.
 - ii. Long term (in excess of one year) commitments involving community activities or club projects.

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- iii. Changes to the Club's dues structures, or any assessments, special payments, or levies.
 - iv. Authorization of expenditures from the general fund in excess of \$150.
 - v. Disciplinary action against a Club officer or member.
 - vi. Controversial items, as determined by the presiding officer or a motion from the floor.
 - d. Major items of business shall require a simple majority of a quorum vote for approval.
 - e. Other items of business not listed above require a simple majority vote of members present for approval.
- E. Roberts Rules of Order shall be used as a guide in the conduct of business at membership meetings, except in cases where they conflict with provisions in these Bylaws. In such cases, the provisions of these Bylaws shall have precedence.

ARTICLE VI **Special Positions and Committees**

- A. Special Positions
- a. The following special positions shall exist:
 - i. Club Historian.
 - ii. Club Newsletter Editor – AMA position.
 - iii. Club Contact – AMA position.
 - iv. Club Safety Coordinator – AMA position.
 - v. Club Intro Pilot(s) – AMA position.
 - b. The President shall establish special positions as needed.
- B. Committees
- a. The following standing committees shall exist:
 - i. Flying field operations.
 - ii. Safety.
 - iii. Event.
 - iv. Budget and financial audit.
 - v. Membership support.
 - b. The President shall establish special committees as needed.
 - c. Committee chairpersons and members shall be appointed by the President.

ARTICLE VII **Grievance Procedure – Flight Safety Rules**

- A. The grievance procedure provides a mechanism to enforce existing flight safety rules by providing a progressive disciplinary system where needed.
- B. The Club Safety Officer/Committee shall be responsible for defining and publishing the flight safety rules and for administering the grievance procedure.

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- C. The grievance procedure consists of the following:
- a. Any Club member noting a flight safety rules violation may submit a grievance form to the Club Safety Officer/Committee. At least one witness is required.
 - b. First Violation.
 - i. Viewpoints of both complainants and accused will be considered. Complainant's name will not be disclosed. A verbal reprimand will be given to the accused by the Club Safety Officer/Committee, and this will be recorded in club records.
 - c. Second Violation.
 - i. Complainant's name will be disclosed. The accused has a right to a written rebuttal, to be reviewed by the Club Safety Officer/Committee. If the Committee so decides, the accused's flying privileges will be suspended for thirty (30) days. Written notice of this shall be issued and a copy published in the Club newsletter.
 - d. Third Violation
 - i. The Club Safety Officer/Committee will notify the accused in writing and the Club members in the Club newsletter that the Club will vote on the expulsion of the accused under the provisions of Article III(E)(a) of the Bylaws.
 - ii. The expulsion period will be one year.
 - iii. The expelled member may apply for reinstatement after the expiration of the expulsion period under the provisions of Article III(E)(c) of the Bylaws.
 - e. The three actions will not be enforced unless they are accumulated within a two-year period of time.
 - f. Any member receiving a grievance who directs any retaliation action against the person filing said grievance, Club officers, or other Club members will be subject to immediate expulsion from the Club.

ARTICLE VIII **Miscellaneous Provisions**

- A. Guests
- a. Members are welcome to bring guests to any CLM function or regular meeting.
 - b. Guests must be AMA members in order to participate in flight activities.
 - c. Guests who are not AMA members may participate in flight activities under AMA's Introductory Pilot Program or on a "buddy-box" with a qualified Club member.
 - d. Guests may participate in flight activities on no more than three (3) separate dates in any calendar year.
 - e. Guests are the responsibility of the member accompanying the guest.
- B. Alcoholic Beverages and Drugs

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- a. It shall be the policy of CLM that the use of alcoholic beverages or drugs, or being under the influence of alcohol or drugs while attending any meeting, program, or flying session is considered detrimental to the Club and is not allowed.
- b. Consumption of alcoholic beverages at Club social events (e.g., Christmas party) is allowed at the discretion of individual members.

ARTICLE IX **Dissolution of Club**

- A. The duration of the Club shall be perpetual.
- B. The Club may be dissolved upon approval of two-thirds (2/3) vote of the membership.
- C. In the event of dissolution of the Club, after payment of all debts, all assets including cash, property, and accounts receivable shall be divided equally among the current Club members.

ARTICLE X **Amendment of Bylaws**

- A. Proposed amendments to the Bylaws may be made by any Club member and shall be submitted in writing at any regular or special membership meeting.
- B. Proposed amendments to the Bylaws shall be published in the Club newsletter prior to a vote at a club meeting.
- C. Proposed amendments to the Bylaws shall require a two-thirds (2/3) affirmative vote by a quorum of members present at the meeting for approval.

APPROVED BY MEMBERSHIP BALLOT on this day May 5, 2017

ATTEST:

President /s/ Michael Dolan

Secretary /s/ Dennis Locke